



Blenheim

# LETTINGS BOOKING FORM



[www.blenheim.surrey.sch.uk](http://www.blenheim.surrey.sch.uk)

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Tel: 01372 745333 Email: [headteacher@blenheim.surrey.sch.uk](mailto:headteacher@blenheim.surrey.sch.uk)  
follow us on Twitter @BlenheimEpsom

# CONTACT DETAILS

Please provide the following information; this will be the school's contact point for all correspondence and invoicing. It will be the responsibility of this contact to ensure that such matters are dealt with promptly.

<b>CLUB NAME</b>	
<b>CONTACT NAME</b>	
<b>ADDRESS</b>	
<b>TELEPHONE NUMBER – DAYTIME</b>	
<b>EVENING</b>	

<b>FACILITY</b>	<b>DAY of WEEK</b>	<b>HOURS REQUIRED</b>	<b>DATES REQUIRED</b>
<i>e.g. Sports Hall</i>	<i>Tuesdays</i>	<i>8pm-9pm</i>	<i>June 02, 6th, 13th, 20th</i>

PLEASE RETURN THIS FORM TO

LETTINGS COORDINATOR | 01372 745333 OPTION 5 | [venues@blenheim.surrey.sch.uk](mailto:venues@blenheim.surrey.sch.uk)